

# CONSTRUCTION ADMINISTRATION



Entellus' Construction Administration Department provides a full-range of construction services including:

- ✓ Bid Tabulation and Verification of Licensed, Responsive Bidders
- ✓ Project Phasing and Master Schedule Review & Development
- ✓ Prepare Independent Estimates
- ✓ Constructability of Plan Reviews
- ✓ Pre-bid Assistance to Owner (Pre-Bid Meeting, Evaluation of Alternatives)
- ✓ Quality Assurance Testing
- ✓ Conduct Pre-construction Conferences
- ✓ Construction Inspection (Civil Structural)
- ✓ Respond to Contractor Requests (RFIs)
- ✓ Submittal Review and Product Evaluations
- ✓ Review As-built Plans Accuracy / Completeness
- ✓ Prepare Preliminary Construction Budgets
- ✓ Training for Claim Avoidance and Document Management



**61st Avenue Relief Sewer Utility Installation**

Our construction managers and on-site inspectors can bring value to the project owner by:

- ✓ Engaging in Contractor negotiations to obtain fair and reasonable pricing on Time and Materials and Change Order Work
- ✓ Evaluating and Making Recommendations on contractor claims for time extensions, delays, and impacts. We can prepare the Owner's response position
- ✓ Testifying for the Owner as an expert witness in defense of contractor submitted claims



**DC Ranch Bridge Construction**

## REPRESENTATIVE PROJECTS:

- ◀ Utility Projects
- ◀ Transportation Projects
- ◀ City of Glendale 61st Avenue Relief Sewer
- ◀ City of Scottsdale DC Ranch CDF
- ◀ City of Peoria 16" Waterline on 75th Avenue Phase I
- ◀ City of Chandler Pecos Road Improvements
- ◀ City of Glendale Waterline Replacement/ Rehabilitation
- ◀ City of Chandler Cooper/Pecos Bridge Inspection
- ◀ City of Phoenix Lift Station #61 Force Main Extension
- ◀ City of Glendale 83rd Avenue Street Improvements
- ◀ City of Glendale 83rd Ave. Sewer Lift Station
- ◀ City of Chandler McQueen Road Improvement
- ◀ City of Chandler Germann Road Sewer & Lift Station
- ◀ Westworld Site Improvements
- ◀ Vidler Water Company Recharge Facility CDF
- ◀ City of Phoenix Happy Valley Road Park & Ride
- ◀ City of Phoenix South Mountain 66 MGD Booster Pump Station

# ENTELLUS PHILOSOPHY AND APPROACH

Our construction management/administration division's role is to ensure that the owner receives the constructed project in accordance with the project plans and specifications. To accomplish this, our staff proactively works with the selected contractor(s) and stakeholders to resolve issues as soon as they surface. We will also attempt to facilitate an on time and under budget project delivery. We realize schedule is paramount in construction. Our experienced personnel will provide timely and proactive resolutions of issues. Schedule, quality, function, and aesthetics must not be compromised. From the initial pre-construction meeting to project startup and until final punch list, our staff will provide visible, positive and proactive owner representation.



*Pecos Road Reclaimed  
Waterline Installation*



*Pecos Road Paving*



*Vidler Water Delivery Structure*

## ENTELLUS CORE PURPOSE:

To provide solutions that have a positive impact on our community, the world and the way in which people live, work and play.



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## OTHER TECHNICAL SERVICES:

**Hydrology & Surface Water**

**Water/Wastewater**

**Transportation**

**Development Services**

**Airport Services**

**Funding**

**GIS**